

The following are subject to modification and are not official minutes until approved by the Governing Body.

## **DRAFT MINUTES**

The August 10, 2020 regular meeting was called to order at 7:00 p.m. by Mayor Lyon.

Council members Jimmy Brozek, Andy Holmes, Nicholas Minks, Myra Morrison and Ginger Sanders were present. City Staff present was City Attorney Knappenberger and City Administrator Downing. There were 3 guests present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

## **ADDITIONS TO THE AGENDA**

Executive session for non-elected personnel for personnel matter was added to old business.

## **CONSENT AGENDA AND MINUTES**

Council member Sanders made a motion to approve the consent agenda which included the minutes from the July 27, 2020 regular council meeting and appropriation ordinance 14-20 in the amount of \$226,072.04; Council Member Morrison seconded the motion. Motion carried 5 – 0.

## **COMMUNICATIONS/PRESENTATION**

Carolyn Dunn with Stafford County Economic Development was present to discuss the City lot at 401 E. Crawford and update the Council on a housing grant that is being pursued within the County. She discussed the grant process, explained that the house sizes would be small 3 bedroom/2 bathroom and would potentially rent for \$500-\$550/month. Council recently approved to donate this property to the Landbank, who would also be willing to donate for any housing development. Council member Sanders made a motion to approve a pledge of property at 401 E. Crawford for house development; Council member Morrison seconded the motion. Motion carried 5 – 0.

## **PUBLIC COMMENT**

Public comment was heard.

## **OLD BUSINESS**

- Council member Morrison made a motion to recess into executive session pursuant to the non-elected personnel matter exception for personnel matter with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 7:55; Council member Sanders seconded the motion. Motion carried 5 – 0. Council returned to regular session at 7:55 with no action taken.
- COVID-19 was discussed as cases within the County are growing. There was discussion regarding a set number of positive cases being reached which would then initiate City Hall to be closed to the public. After additional discussion, Council member Sanders made a motion to give Mayor Lyon and City Administrator Downing authority to close City Hall as needed; Council member Morrison seconded the motion. Motion carried 5 – 0.
- Council discussed the revised fence ordinance. Council member Morrison made a motion to approve Ordinance #1061; Council member Sanders seconded the motion. Motion carried 5 – 0.
- Council discussed the large animal and poultry ordinance amendment. Council member Morrison made a motion to approve Ordinance #1062; Council member Sanders seconded the motion. Motion carried 5 – 0.

## **NEW BUSINESS**

The following are subject to modification and are not official minutes until approved by the Governing Body.

- City Administrator Downing discussed the resolution regarding SPARK funding and presented the list of requests that will be submitted to the County. She informed them that needs may change and be adjusted, but that an overall initial request needed to be drafted to move forward. Council member Brozek made a motion to approve Resolution #2-20; Council member Holmes seconded the motion. Motion carried 5 – 0.
- City Administrator Downing discussed the resolutions regarding three properties that require a public hearing. Council member Minks made a motion to set the public hearing date for the September 28, 2020 regular Council meeting and approve Resolution #3-20 for 119 S. Main, Resolution #4-20 for 425 S. Main and Resolution #5-20 for 210 W. Broadway; Council member Holmes seconded the motion. Motion carried 5 – 0.
- City Administrator Downing discussed the police vehicle in-car cameras from the quotes that had recently been distributed. She also informed them that County Attorney Mike Robinson has committed to reimbursing \$3,000.00 of the cost from the County Attorney Diversion fund to help with the cost. Council member Sanders made a motion to approve the purchase of three camera systems from Pro- Vision in the amount of \$11,175.00; Council member Morrison seconded the motion. Motion carried 5 – 0.
- City Administrator Downing discussed the annual software agreement and invoice from CIC. Council member Morrison made a motion to approve the contract and invoice in the amount of \$6,455.00; Council member Minks seconded the motion. Motion carried 5 – 0.

## ADJOURN

With no further business before the Council – Council member Morrison made a motion to adjourn 8:52 P.M.; Council member Minks seconded the motion. Motion carried 5 - 0.

---

Julie Lyon, Mayor

ATTEST:

---

Jami Downing, City Administrator