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The March 9, 2020 regular meeting was called to order at 7:00 p.m. by Mayor Julie Lyon.

Council members Jimmy Brozek, Andy Holmes, Nicholas Minks, Myra Morrison and Ginger Sanders were present for roll call. City Staff present was City Attorney Knappenberger, City Administrator Downing and part-time Interim Police Chief McAbee. There was 1 guest present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

### **ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **CONSENT AGENDA AND MINUTES**

Council member Holmes made a motion to approve the consent agenda which included the minutes from the February 24, 2020 regular council meeting and appropriation ordinance 4-20 in the amount of \$130,403.42; Council Member Minks seconded the motion. Motion carried 5 – 0.

### **COMMUNICATION**

There were no communications.

### **PRESENTATIONS**

There were no presentations.

### **PUBLIC COMMENT**

There was no public comment.

### **OLD BUSINESS**

- Council held discussion regarding residency requirements. Council member Minks made a motion to recess into executive session for non-elect personnel for personnel matter with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 7:20; Council member Brozek seconded the motion. Motion carried 5 – 0. Council returned to regular session at 7:20. Council member Minks made a motion to recess back into executive session for non-elect personnel for personnel matter with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 7:30; Council member Sanders seconded the motion. Motion carried 5 – 0. Part-time Interim Police Chief McAbee was asked into executive session at 7:24. Council returned to regular session at 7:30. Council member Minks made a motion to recess back into executive session for non-elect personnel for personnel matter with Council, Mayor, City Attorney Knappenberger, City Administrator Downing and part-time Interim Police Chief McAbee until 7:36. Council returned to regular session at 7:36. Council member Minks made a motion to recess back into executive session for non-elect personnel for personnel matter with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 7:40; Council member Brozek seconded the motion. Motion carried 5 – 0. Council returned to regular session at 7:40 with no action taken. It was the consensus of the Council to table discussion on residency requirements.
- It was the consensus of the Council to table discussion on semi-parking.
- Council discussed street sweeper options. Council member Sanders made a motion to allow purchase of a street sweeper up to \$28,000.00 pending a demonstration; Council member Sanders seconded the motion. Motion carried 5 – 0.

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- City Administrator Downing informed the Council of updates on a street grant she is working on with EBH & Associates. Possible grant approval would shift the proposed street maintenance for 2020, so it was requested that the Council hold off on any street maintenance decisions until the grant application was completed and answered.
  - Council member Minks made a motion to recess into executive session for application review with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:10; Council member Holmes seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:10 with no action taken.

## **NEW BUSINESS**

- City Administrator Downing informed the Council that Utility Clerk Turner has submitted her resignation as she is relocating. Council member Holmes made a motion to accept the resignation of Utility Clerk Turner; Council member Sanders seconded the motion. Motion carried 5 – 0.
- City Administrator Downing discussed options with the Utility Clerk position. She informed the Council that tasks in the office have been streamlined and became more efficient over the last couple of years and that she did not see a need for a full-time replacement for the Utility Clerk position at this time. Council member Minks made a motion to allow a part-time position to be advertised for the Utility Clerk; Council member Morrison seconded the motion. Motion carried 5 – 0.
- Council discussed a set closed lunch hour for the City office. Council member Minks made a motion to set closed lunch hour for the City office from 12:30 – 1:30 daily; Council member Holmes seconded the motion. Motion carried 5 – 0.
- City Administrator Downing discussed the landbank grant and informed the Council that she would need approval to open a fund for the reimbursements to be receipted and approved expenditures to be paid within our software account. This would not be a budgeted fund, but would serve as a grant receipt/expense fund. Council member Sanders made a motion to approve a Landbank Grant Fund; Council member Holmes seconded the motion. Motion carried 5 – 0.
- Nisly Trash Service submitted a proposal for trash service to be considered. It was the consensus of the Council to table discussion and seek additional bids closer to the end of our current contract.
- Council member Sanders made a motion to recess into executive session for non-elect personnel for personnel matter with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:40; Council member Holmes seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:40. Council member Sanders made a motion to increase salary for Office Clerk Eisenhour. Motion died for lack of second to correct. Council member Brozek made a motion to increase salary for Office Clerk Eisenhour by \$2.00/hr. for additional duties and Court Clerk position; Council member Morrison seconded the motion. Motion carried 5 – 0.

## **ADJOURN**

With no further business before the Council – Council member Minks made a motion to adjourn 8:43 P.M.; Council member Holmes seconded the motion. Motion carried 5 - 0.

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Julie Lyon, Mayor

ATTEST:

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Jami Downing, City Administrator

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