
The October 28, 2019 regular meeting was called to order at 7:00 p.m. by Mayor Julie Lyon.

Council members Cheryl Blanton, Ryan Clark, Andy Holmes, Nicholas Minks and Ginger Sanders were present for roll call. City Staff present was City Administrator Downing. There were 3 guests present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

Executive session for non-elect personnel – personnel matter; executive session for non-elect personnel – attorney/client privilege and City property at 304 N. Main were added under new business.

CONSENT AGENDA AND MINUTES

Council member Clark made a motion to approve the consent agenda which included the minutes from the October 15, 2019 regular council meeting, the October 17, 2019 special council meeting and appropriation ordinance 19-19 in the amount of \$119,229.64; Council Member Sanders seconded the motion. Motion carried 5 – 0.

COMMUNICATION

There were no communications.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

POLICY

- Council discussed the current large animal ordinance and possibly raising ticket costs for non-compliance.

NEW BUSINESS

POLICY

- Mayor Lyon discussed the City Administrator job description and asked the Council to consider changing the position to report to the Mayor only as the supervisor for the City Administrator instead of to the Mayor and Council both as it currently stands. Council reviewed the current job description and held discussion regarding the proposed changes. It was the consensus of the Council to table.

PROCEDURAL

- Council discussed the property at 304 N. Main. There has been a moderate income housing grant submitted by Stafford County Economic Development that could provide renovation funds. Mayor Lyon informed the Council of a request she received from an individual wishing to look at the house for a potential renovation project if the grant was unsuccessful. Council asked about the Landbank Board, Mayor Lyon informed the Council that she would put together the list of potential board members for review. It was the consensus of the Council to get the board going.

BUDGETARY

- City Administrator Downing talked to the Council about strategic planning and consideration of a sewer camera for a more in-depth look at the infrastructure. She informed the Council that they currently have a small camera that will work for some review, but may need a better system. It was the consensus of the Council to collect more information if needed.

EXECUTIVE SESSION

- Council member Sanders made a motion to recess the City Council into executive session with Council, Mayor, City Attorney Knappenberger and City Administrator Downing to discuss application review pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), the open

meeting will resume in the City Council chambers at 7:55; Council member Clark seconded the motion. Motion carried 5 – 0. Council returned to regular session at 7:55. Council member Clark made a motion to hire James Petrik as a Police Officer for \$16.50/hr.; Council member Minks seconded the motion. Motion carried 5 – 0. Council member Clark made a motion to hire Cole Smith as a Police Officer for \$18.00/hr.; Council member Minks seconded the motion. Motion carried 5 – 0.

- Council member Sanders made a motion to recess the City Council into executive session with Council, Mayor, City Attorney Knappenberger and City Administrator Downing to discuss personnel matter pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), the open meeting will resume in the City Council chambers at 8:05; Council member Blanton seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:05.
- Council member Sanders made a motion to recess the City Council into executive session with Council, Mayor, City Attorney Knappenberger and City Administrator Downing to discuss attorney/client privilege pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), the open meeting will resume in the City Council chambers at 8:23; Council member Blanton seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:23.

STAFF REPORTS

Interim Police Chief McAbee left a report for City Council regarding equipment and staffing updates. City Administrator Downing informed the Council of the trunk-or-treat at the Ritz that would be open for residents to pass out candy as well. Discussed the street sweeper repairs and possible broom for the bobcat to be purchased to use as an option for the gutters. She asked the Council to consider a workshop for strategic planning so that they could discuss the plans she has been working on. Asked if worksheets being provided would be helpful in getting ideas in place for discussion. Sewer lines will be flushed as possible to run the camera for review. Informed the Council that the plant would now be running once a month for cross-training and maintenance purposes. She also asked the Council to report any trash service complaints they receive so that they can be recorded and passed on to the trash company. City Attorney Knappenberger suggested increasing the spending authority of the City Administrator if needed to alleviate approval for smaller purchases. There were no other staff comments.

ANNOUNCEMENTS

Mayor Lyon discussed the new layout of the agenda and the effort to help keep things streamlined and only items related to Council matters. She also passed out training opportunities from the League. There were no other Council comments.

ADJOURN

With no further business before the Council – Council member Blanton made a motion to adjourn 8:24 P.M.; Council member Clark seconded the motion. Motion carried 5 - 0.

Julie Lyon, Mayor

ATTEST:

Jami Downing, City Administrator