

The August 27, 2018 regular meeting was called to order at 7:00 p.m. by Mayor Julie Lyon.

Council members Cheryl Blanton, Ryan Clark, Dennis Dye, Andy Holmes and Nicholas Minks were present for roll call. City Staff present was City Administrator Downing. There were 6 guests present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CONSENT AGENDA AND MINUTES

Council member Blanton made a motion to approve the consent agenda which included the minutes from the August 13, 2018 regular council meeting, August 20, 2018 special meeting, August 21, 2018 special meeting and appropriation order 15-18; Council Member Dye seconded the motion. Motion carried 4 – 0 with Council member Clark abstaining due to personal business invoice in payables.

#15-18	
W&L Utility	\$153,998.57
General	\$25,978.30
Ritz Theatre	\$2,749.83
Community Education	\$565.00
TOTAL AMOUNT PAID	\$183,291.70

COMMUNICATION

There was no communication.

PUBLIC COMMENT

Public comment was heard.

OLD BUSINESS

- Police Chief Mattice recommended Brian Kidd as the new code enforcement officer. There was discussion regarding hours, notification to property owners before going on the property and use of City vehicle. Council member Clark made a motion to hire Brian Kidd as code enforcement officer at \$15.00/hr up to 20/hrs a month for up to 6 months; Council member Minks seconded the motion. There was additional discussion on the process and priorities of weed control, junk vehicles and dilapidated properties, things that affect public health/safety. Motion carried 5 – 0.
- Richard Pope was present for permission to remove a portion of his sidewalk. After discussion, Council member Minks made a motion to allow Richard Pope to remove the North/South sidewalk in front of his home without replacing it; Council member Dye seconded the motion. Motion carried 5 – 0.
- City Administrator Downing presented the infrastructure proposal from EBH & Associates again for review. She explained the plan and stated that the proposal from EBH was infrastructure only and that she has been working on a plan as well, which included varied levels of equipment, infrastructure, pay, etc. There was additional discussion regarding the infrastructure and how old some things were. Council member Holmes made a motion to approve the infrastructure plan with EBH, motion died for lack of second. It was the consensus of the council to discuss this further with the EBH consultant for additional details.

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- Revised invoice from Adams Electric for the swimming pool sewer connection was presented, with a slight decrease for the additional work by City employees. There was additional discussion regarding the sewer connection, required shoring and cost that would be applied. Council member Holmes made a motion to approve up to \$13,382.00 for the swimming pool sewer connection after all bids are submitted; Council member Clark seconded the motion. Motion carried 5 – 0.

NEW BUSINESS

- City Administrator Downing informed the Council that she had been working on the shop local incentive and would like to start it earlier this year. The rules would be the same as last year, with \$75/month needing to be spent locally, however, this year the Months of September and October will be added. She asked the Council to consider utility credits, Ritz Theatre tickets and swimming pool passes as prizes. Council member Holmes made a motion to approve 4 - \$50 utility credits, 4 Ritz Theatre Tickets/Concession Combos and 2 swimming pool family passes (2 adults/2 children) as prizes for the shop local incentive; Council member Dye seconded the motion. Motion carried 5 – 0.
- Current electric/plumbing codes were discussed. City Administrator Downing informed the Council that there are currently no consequences in place for contractors who do not provide proof of liability insurance and obtain a City permit. There was much discussion regarding this issue, without a building inspector and stricter codes, we can only continue requesting compliance and citizens are able to call the office and verify if a contractor has been licensed or not. There was additional discussion regarding the requirements of becoming a licensed building inspector.
- City Attorney Knappenberger discussed rates and stated that they will always be different from town to town due to different infrastructure needs, cost, bonds, etc. The City entered into an electric revenue bond in 2014 for the infrastructure upgrade with the generators at the power plant. Part of the bond projection included a 3.25% rate increase every year, for 5 years. City Administrator Downing has been working with energy consultant Greg Wright to complete rate studies and try to avoid the full rate increase. The City is required to maintain a debt ratio for bond compliance, so a rate increase of even 1.5% may still be required. It was the consensus of the Council to review the rate increase ordinance at the next meeting.

STAFF COMMENTS

City Administrator Downing that she was compiling information to review the police officer pay and should have that available at the next meeting. She also stated that PurpleWave was out that day and is prepping the auction listing, the new City website was up and working with revisions still being made. The new website is staffordkansas.com. She also provided a copy of a demolition proposal for the Council to review and discuss at the next meeting and mentioned the spay/neuter incentive and informed the Council that it would also be on the next agenda. There were no other staff comments.

COUNCIL COMMENTS

Council member Clark discussed above ground pools and the requirement of a fence enclosure being around them and would like to make sure enforcement is kept up with on that. There were no other Council comments.

PUBLIC COMMENT

Public comment was heard.

ADJOURN

With no further business before the Council – Council member Minks made a motion to adjourn at 8:40 P.M.; Council member Clark seconded the motion. Motion carried 5 - 0.

Julie Lyon, Mayor

ATTEST:

Jami Downing, City Administrator