
The April 23, 2018 regular meeting was called to order at 7:00 p.m. by Mayor Julie Lyon.

Council members Cheryl Blanton, Ryan Clark, Dennis Dye, Andy Holmes and Nicholas Minks were present for roll call. City Staff present were Police Chief Osburn and City Administrator Downing. There were 5 guests present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

Dog at large, volunteer fire department pay and part-time/full-time officer status was added to new business.

CONSENT AGENDA AND MINUTES

Council member Blanton made a motion to approve the consent agenda which included the minutes from the April 9, 2018 regular council meeting and appropriation order 7-18; Council Member Clark seconded the motion. Motion carried 5 – 0.

#7-18

W&L Utility	\$48,751.07
General	\$20,625.91
Ritz Theatre	\$3,290.83
Airport	\$422.03
Community Education	\$802.20
TOTAL AMOUNT PAID	\$73,892.04

COMMUNICATION

City Administrator Downing informed the Council of a flyer she received regarding a Stucco fundraiser at the through the school.

PUBLIC COMMENT

Mary Bunker thanked the Council for having a sale at the annex as she was able to look around and make a purchase. Oad Sears was present to ask about City cleanup and why we would have another one to discuss on the agenda. It was clarified that that item was for consideration to pick up outside of the City limits. Gary Julian was present to present options for street maintenance. He discussed options of using our current asphalt zipper if it was large enough, however it is too small, discussed Venture coming in to mill up and overlay our current roads, possibly using them off season could make the price cheaper. He also stated that it was discussed before that our maintainer is too small to maintain the roads properly, he informed the Council that venture uses the same model to build roads and they work just fine.

OLD BUSINESS

- Phillip and Alex from South Central Sealing and Paving were present to discuss the slurry seal process. They passed out information and discussed the steps in the slurry seal process. There was much discussion regarding cracks that will show up after the slurry seal, which are minimal compared to what was there before. They explained that every material will eventually crack and that even if a road is completely replaced, you will eventually have to start a maintenance program to seal the roads. They recommended crack sealing if possible when the cracks start showing up, this will help add life to the road in between regular slurry maintenance. They also informed the Council that when they come into town and perform our slurry seal maintenance, they are able to provide the same

pricing to our citizens for their businesses in town as well, which saves them money if they were to try and bring them in for their small job alone.

- Levi Blevins was present to discuss the property cleanup at 216 Kansas. He informed the Council that he is waiting on additional information in order to get title to the property. He stated that he has been working on the property and has made quite a bit of progress. It was the consensus of the Council to give an extension until the end of the year with updates every 3 months.
- City Attorney Knappenberger discussed the large animal ordinance and informed the Council that he made a very rough draft based on the discussion from the last meeting. There was much discussion regarding square footage, fence setbacks and other restrictions. Council member Minks made a motion to table the large animal and poultry ordinance; Council member Clark seconded the motion. Motion carried 5 – 0.
- City Administrator Downing informed the Council that the annex sale was Saturday and they received a little over \$400 for items. The remainder of the items that Council member Holmes and Council member Clark selected for Purple Wave would be posted as soon as pictures and items details could be put together.
- Council member Holmes made a motion to recess into executive session for non-elect personnel for personnel matter employee review with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:00; Council member Minks seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:00. Council member Clark made a motion to recess back into executive session for non-elect personnel for personnel matter employee review with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:06; Council member Minks seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:06 with no action taken.
- Council member Minks made a motion to recess into executive session for non-elect personnel for personnel matter applicant review with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:15; Council member Dye seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:15. Council member Holmes made a motion to recess back into executive session for non-elect personnel for personnel matter applicant review with Council, Mayor, City Attorney Knappenberger and City Administrator Downing until 8:20; Council member Dye seconded the motion. Motion carried 5 – 0. Council returned to regular session at 8:20. Council member Holmes made a motion to authorize City Administrator Downing to offer a full time Police Officer position to an applicant; Council member Minks seconded the motion. Motion carried 5 – 0.

NEW BUSINESS

- Fire Chief Sanders was present to ask for an appointment to the volunteer fire department. Council member Holmes made a motion to appoint Brandon Clark to the volunteer Fire Department; Council member Clark seconded the motion. Motion carried 5 – 0. Fire Chief Sanders also asked for authority to purchase two new radios for \$1,347.36. Council member Holmes made a motion to allow Fire Chief Sanders authority to purchase two radios for \$1,347.36; Council member Clark seconded the motion. Motion carried 5 – 0.
- The 2018-2019 appointments list was discussed. There were no recommendations from the Council, Mayor Lyon will review current appointments and bring back the list of new appointments to the next regular Council meeting.
- There was discussion regarding picking up items outside of City limits during cleanup week. Council member Clark made a motion to pick up items during cleanup week to customers on City utilities outside of the City limits by request only; Council member Minks seconded the motion. Motion carried 5 – 0.
- Council member Minks wanted to discuss dogs at large and the cost of the ticket. City Administrator Downing informed him that it is currently a \$20 fee for the first offense, \$30 for the second and \$50

for each after that and every fee has a court cost of \$100. He would like to see more effort in enforcement of the dogs at large.

- Council member Minks would like to consider raising the volunteer Fire fighter pay as he feels it is extremely low. It was the consensus of the Council to table this and check on rates in similar sized communities.
- There was discussion regarding listing a part time officer as full time status to alleviate the cap of 999 hours. The concern would be that the officer would not receive benefits as a part time employee through the City and therefore could cause conflict with a full time status listing through KSCPOST (Kansas Commission on Peace Officers Standards and Training). The City could choose to list as a full time officer in the department and offer full time benefits and then proceed with the full time listing at KSCPOST. City Attorney Knappenberger informed the Council of potential liabilities of different status listings. It was the consensus of the Council to leave part time officers listed as part time only and remain at a 999 hour cap unless a full time position was applied for.

STAFF COMMENTS

City Administrator Downing discussed the letter from Office Clerk/Safety Director Deana Eisenhower regarding new badges for emergency situations, FEMA courses, and the importance of getting a plan in place for an emergency situation. She also informed the Council that the City crew had been working on streets, marking maps of where tree trimming, checking line hardware catch basin cleanout and patching have been done and working on quotes for replacing poles and lines as needed around town. There were no other staff comments.

COUNCIL COMMENTS

Council member Blanton also informed the Council of the importance of getting a system in place for when an emergency situation happens. There will be much to do and not a lot of time to plan in the moment. Council member Clark reminded everyone to start mowing their yards. Council member Holmes mentioned that the pothole that was recently fixed by the ambulance entrance at the hospital was already caving in and a longer term solution should be worked on. Council member Minks stated that his recycling was recently picked up with his trash service like others that have recently brought in concerns. He also asked about cellphone/social media use for employees. He also asked about the status of the Verizon tower lease. City Attorney Knappenberger stated that there was a lease agreement being negotiated and that Verizon would be adding repeaters to the water tower to hopefully enhance the service. Mayor Lyon informed the Council of a project the Government class in the High School were working on regarding proposals for projects they feel should be done within the community. She also stated that Council member Clark, Council member Holmes and Council member Minks all recently attended the Governing Body Institute with her and they received good information. Mayor Lyon also presented City Administrator Downing with a certificate from the League of Kansas Municipalities regarding her completion of Level 1 training for the Municipal Training Institute and stated that she was one of only 6 presented at the time. There were no other Council comments.

ADJOURN

With no further business before the Council – Council member Minks made a motion to adjourn at 9:08 P.M.; Council member Clark seconded the motion. Motion carried 5 - 0.

Julie Lyon, Mayor

ATTEST:

Jami Downing, City Administrator

A draft copy of minutes from the May 14, 2018 regular Council meeting is available in the City office