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The March 26, 2018 regular meeting was called to order at 7:00 p.m. by Mayor Julie Lyon.

Council members Cheryl Blanton, Ryan Clark, Dennis Dye, Andy Holmes and Nicholas Minks were present for roll call. City Staff present were Police Chief Osburn and City Administrator Downing. There were 6 guests present.

Mayor Lyon led the Council and audience in the Pledge of Allegiance.

### **ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **CONSENT AGENDA AND MINUTES**

Council member Clark made a motion to approve the consent agenda which included the minutes from the March 12, 2018 regular council meeting and appropriation order 5-18; Council Member Dye seconded the motion. Motion carried 5 – 0.

| #5-18                      |                     |
|----------------------------|---------------------|
| W&L Utility                | \$97,316.37         |
| General                    | \$31,452.51         |
| Ritz Theatre               | \$3,114.14          |
| Airport                    | \$1,152.00          |
| Swimming Pool Construction | \$13,175.00         |
| Sewage Disposal            | \$4,940.00          |
| <b>TOTAL AMOUNT PAID</b>   | <b>\$151,150.02</b> |

### **COMMUNICATION**

There was no communication.

### **PUBLIC COMMENT**

Oad Sears was present to discuss his concerns of recycling being picked up with regular trash. Council member Clark asked City Administrator Downing to call the trash service and request they do not pick up recycling outside of scheduled recycling days.

### **OLD BUSINESS**

- Council discussed making minor changes to the contract for selling items on City property. The changes included adding 2 extensions of 30 days each and including a Council decision to have property removed during the contracted time. It was the consensus of the Council to approve the contract policy for selling items on City property.

### **NEW BUSINESS**

- Kent Anthony from First Group Insurance was present to discuss our EMC renewal. Council member Holmes made a motion to approve renewal with EMC Insurance; Council member Clark seconded the motion. Motion carried 5 – 0.
- Fire Chief Sanders was present to ask the Council to appoint a volunteer firefighter back to the department. Council member Clark made a motion to appoint Carter Cross to the volunteer fire department; Council member Blanton seconded the motion. Motion carried 5 – 0.

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- John Burdug was present on behalf of the Stafford Township to discuss a proposal. Council member Minks made a motion to have the City mow and weed eat the townships property at 425 E Fair and to accept a John Deere single fold pull behind mower in exchange for the township to take over the responsibilities of grading 75<sup>th</sup> street from Broadway to Highway 50; Council member Clark seconded the motion. Motion carried 5 – 0.
  - City Administrator Downing asked the Council to discuss their plans for the recently purchased property at 525 S Keystone. She proposed sending out requests for proposals to replace carpet, paint and small bathroom renovation, around \$5,000 to cosmetically update the property. She recommended the Council discuss selling the property as is after cosmetic renovations so that we may keep another home available in town. It was the consensus of the Council to move forward with quotes and send out requests for proposals.
  - City Administrator Downing discussed the form Utility Clerk Turner provided asking for a cap of \$30 or \$40 on the penalty charge. After discussion, Council member Clark made a motion to allow a 7 day grace period before penalties are applied and also capping the amount of penalties at \$40; Council member Minks seconded the motion. Motion carried 5 – 0.
  - City Administrator Downing asked the Council to schedule a code book workshop so that the codes may be reviewed as her and Police Chief Osburn would like to start working on code enforcement. It was the consensus of the Council to meet Tuesday, April 3<sup>rd</sup> at 6:00 pm for a workshop.
  - Council member Holmes made a motion to recess into executive session for non-elect personnel for a personnel matter with Council minus Council member Blanton, Mayor, City Administrator Downing and Police Chief Osburn until 7:50; Council member Minks seconded the motion. Motion carried 5 – 0. Council returned to regular session at 7:50. Council member Clark made a motion to recess back into executive session for non-elect personnel for a personnel matter with Council minus Council member Blanton, Mayor, City Administrator Downing and Police Chief Osburn until 7:55; Council member Dye seconded the motion. Motion carried 4 – 0. Council returned to regular session at 7:55. Council returned to regular session at 7:55 with no action taken.

## **STAFF COMMENTS**

Police Chief Osburn informed the Council of additional trouble the police car was having and stated he was still looking for a replacement. There were no other staff comments.

## **COUNCIL COMMENTS**

Council member Minks asked if the catch basins could be dug out a little better, City Administrator Downing explained they were working on digging them out as well as scraping gutters around them, the vac truck that was recently purchased was almost finished with repairs and then it would be taken to each catch basin and perform a more thorough job of cleanout. The City crew has been provided a map with different tasks to be completed around town, it is going to take some time to get caught up. Also asked about dirt roads to be maintained and possibly selling a street sweeper we might not need. City Administrator Downing informed the Council that the maintainer is having hydraulic lines repaired and cannot run until finished, and that it would definitely be an option to sell one of the street sweepers. Mayor Lyon asked about the status of the pool. City Administrator Downing stated that they would be here on the 5<sup>th</sup> to talk to the City crew about utility connections and discuss the pool layout and review plans again if needed, it was the consensus of the Council to call a special meeting for Thursday April 5<sup>th</sup> at 3:30 to meet with the Contractor. Mayor Lyon also asked when Levi Blevins was to attend regarding the property extension that was previously requested. City Administrator Downing stated that he was scheduled the end of April. There were no other Council comments.

## **ADJOURN**

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With no further business before the Council – Council member Minks made a motion to adjourn at 8:10 P.M.; Council member Clark seconded the motion. Motion carried 5 - 0.

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Julie Lyon, Mayor

ATTEST:

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Jami Downing, City Administrator